

OREGON TOWNSHIP HALL LEASE AGREEMENT

LEASE AGREEMENT, made this _____ day of _____, 20____, by and between the Township of Oregon, a municipal corporation, hereinafter designated “Lessor,” and _____, hereinafter designated “Lessee,”

WITNESSETH:

In consideration of the covenants and conditions hereinafter contained, it is hereby agreed by and between the parties hereto as follows:

1. The Lessor hereby lets and leases unto the Lessee, the following described premises owned by the township, for the following period or periods;
 - a. The assembly room at the township hall.
 - b. On the _____ day of _____, 20____, from _____ o'clock (a.m.) (p.m.) to _____ o'clock (a.m.) (p.m.). Other _____.
2. Said premises may be used for meeting room and _____ and for no other purpose, without written consent of the Lessor.
3. The Lessee shall pay, in advance, as **rent** thereof, the sum of \$_____ to help defray the cost of maintenance, utilities and upkeep of said premises on the _____ day of _____, 20____.
4. The Lessee shall pay, in advance, as **deposit** thereof, the sum of \$_____ on the _____ day of _____.
5. The Lessor shall furnish staff and labor as in its judgment for opening, closing and inspecting the condition of hall upon completion of lease. The Lessee shall pay, in advance, as **janitorial costs** thereof, the sum of \$_____ on the _____ day of _____, 20____.
6. The Lessee must notify the township of cancellations 30 days prior to lease or all fees shall be forfeited.
7. The Lessee shall be an Oregon Township resident/property owner (21 years of age) and shall not assign, transfer or sublet this lease on said premises, or any part thereof, without the written consent of the township.
 - a. No smoking in Building
 - b. No red pop or red punch allowed – drip pans must be used for beverages containers
 - c. No tape allowed on ceiling or walls, must use push pins or thumb tacks
 - d. Functions must end at midnight
8. The Lessee shall be liable and responsible for all clean up, removing all trash and preparing the premises necessary to restore the same to an equal or better condition than prior thereto immediately following such activity.
9. The Lessee shall contact Custodian at least 72 hours prior to the lease date to schedule opening and closing times for the lease. Contact SANFORD HOBBS at (810) 793-7951.
10. The Lessee agrees to conduct its activities upon the premises so as not to endanger any person lawfully thereon and to indemnify and save harmless the Lessor against any and all claims for injury to person or property (including claims of employees of the lessee or any contractor, subcontractor, or invitee)

arising out of the activities contracted by the lessee, its agents, member or guests, or invitees. Alcohol or Liquor shall not be served during Lessee's use of the premises.

11. Lessee shall comply with all laws of the United States, of the State of Michigan and all ordinances, rules and regulations of the township, and Lessee will not do nor suffer to be done anything on said premises in violation of any such laws, ordinances, rules and regulations.
12. Lessee agrees to take out and pay for any permits and licenses required by any government authority and to pay any tax, or taxes, including amusement tax, incidental to the use of the demised premises under this lease.
13. Lessee agrees to abide by the Rules and Regulations attached to this lease and any violation is a breach of this lease.

LESSEE

Signature

Date

LESSOR

OREGON TOWNSHIP

Signature

Date

CONTACT INFORMATION

NAME/ORGANIZATION: _____

ADDRESS: _____

PHONE # _____ DL # _____

RENTAL & DEPOSIT REC'D

DATE OF RENTAL

- **THE ABOVE SIGNED IS RESPONSIBLE FOR ANY DAMAGE TO THE TOWNSHIP HALL DURING PERIOD OF LEASE. RENTERS WILL RELINQUISH DEPOSIT IF HALL IS NOT LEFT IN SATISFACTORY CONDITION.**
- **PLEASE ALLOW UP TO 30 DAYS FOR YOUR DEPOSIT TO BE RETURNED. ALL DEPOSITS WILL BE MAILED.**