

OREGON TOWNSHIP

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APPLICATION FOR PROPERTY DIVISION

PARCEL # _____ ZONING: _____

NAME OF OWNER _____

ADDRESS OF OWNER _____

PHONE NUMBER OF OWNER _____

Before an approval can be granted, the township assessor and/or supervisor must be provided with the following information:

Assessor's checklist: ******PRIOR TO THE START OF THE DIVISION PROCESS YOU MUST VISIT THE LAPEER COUNTY TREASURER'S OFFICE & HAVE A LAND DIVISION TAX PAYMENT CERTIFICATION FORM COMPLETED per Public Act 23 of 2019**

- _____ 1.) A **registered survey** and legal description of the proposed land division. (Recorded at the **Register of Deeds Office**) **Land Division Requirements to require an entire parcel to be surveyed including remainder no matter how many splits. LIBER: _____ PAGE: _____**
- _____ 2.) A drawing of the original parcel before split(s) showing location of buildings. Must meet setbacks.
- _____ 3.) A **complete legal description** (in the shortest possible form) of the remaining parcel of land from which the new parcel is being taken. Metes and Bounds description must be described for created divisions and remainder.
- _____ 4.) Inspection letter from **Road Commission**.
- _____ 5.) Letter of accessibility from **DTE Energy**.
- _____ 5a.) Enclosed Land Split and Land Split Service Applications to be submitted to DTE.
- _____ 6.) **Split/combination fee.** (\$100.00 per tax ID number)
- _____ 7.) **Application or letter** signed by current property owner.
- _____ 8.) **Please submit original deed or if purchased land after March 1, 1997, please submit deed that indicates division rights.**
- _____ 9.) **All property taxes must be paid to date upon time of application.**

Signature of property owner requesting split _____ *Date* _____

FOR OFFICE USE ONLY _____

Phone # _____ Payment Amount _____

Date Received _____ Check # _____

Date of Approval _____ Letter Sent _____