## OREGON TOWNSHIP ASSESSING OFFICE POLICY & PROCEDURES FOR TAXPAYER ACCESSIBILITY TO ASSESSOR'S OFFICE & PUBLIC INPSECTION AND COPYING OF ASSESSING RECORDS

OREGON TOWNSHIP ASSESSING OFFICE

2525 Marathon Rd. Lapeer, MI 48446

## TAXPAYER ACCESSIBILITY TO ASSESSOR'S OFFICE

The Oregon Township Assessing Office is open for business on Mondays 8:30am - 2:30pm and Tuesdays 8:30am to 11:30pm.

The Oregon Township Assessor may be contacted during normal business hours or by appointment for an in person meeting at the Oregon Township Hall.

The Oregon Township Assessing Office can be reached by mail or the following methods:

- · Assessor Debra A. Krysinski, MCAO
- phone# 810-664-5974 x210
- email assessor@oregontownship.org

Estimated response time for any direct inquiry with the Assessor will not exceed 7 business days.

Record Cards requested from the Assessor's Office can be obtained by email, USPS, or taxpayer may arrange personal pick up at the Oregon Township Hall. Fees may apply.

If a taxpayer wishes to have an informal meeting to discuss any assessment questions prior to the March Board of Review Meetings, they may do so by contacting the Assessor by email or phone call.

## PUBLIC INSPECTION and COPYING OF ASSESSING RECORDS

Oregon Township Assessing information is available 24/7 through the BS&A link to Oregon Township's website at <a href="https://oregontownship.org">https://oregontownship.org</a> or at the Oregon Township Office during normal business hours.

Requests for public inspection and copying of assessing records may be made by telephone, email, USPS or in-person.

\*\*Inquiries on properties, other than the taxpayer's own properties, may require a Freedom of Information Act application. Any request made pursuant to Michigan's FOIA shall be fulfilled by the Township's FOIA Coordinator and shall be subject to the statutory requirements of the FOIA.